

- 1) Go to Shipping -> State Profiles and open the California entry.
- 2) Under Handling, select Percent and set rate to 1.
- 3) Select Yes for Taxable Handling and Save.

Note: This will correctly collect the BID assessment but it will appear as a Handling fee on order confirmations. Vinsuite is looking into making the field name customizable. Until that is implemented your best choice is to put text similar to the sample below into the Compliance Message and Shipping Message tabs.

If you are using the Tablet POS, this text should also be added to your Order Confirmation system email (found in Marketing -> Automated System Emails). If you use Vinsuite for wine club shipments, this text should be added to your Club Order Confirmation system email.

Sample Text:

All retail sales subject to a 1% Santa Barbara County Wine Preserve fee. It will appear on your order as "Handling." This 1% assessment helps fund marketing efforts for our region. For more information, visit: sbcountywines.com/santa-barbara-county-wine-preserve/